

Covid-19 restarting face to face Scouting activities risk assessment

Name of Section or Activity	1 st Stanstead Abbots & St Margaret's Scout Group – Beavers, Cubs, Scouts & Young Leaders – ESSA Water Activities Centre	Date of risk assessment	23/05/2020	Name of who undertook this risk assessment	Neil Johnson	COVID-19 readiness level transition	Yellow
-----------------------------	---	-------------------------	------------	--	--------------	-------------------------------------	--------

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Social Distancing at drop off and pick up - higher risk of infection spread if Social Distancing not maintained.	Parents, young people, adult volunteers	<p>Social distancing (2m distance) to be maintained where possible. Where not possible, face coverings to be worn by all adults and young leaders who do not have a health condition exempting them from doing so. A minimum 1m distance and avoidance of the face-to-face 'danger zone' should apply throughout.</p> <p style="background-color: #FFDAB9;">20-minute</p> window for drop-off and pick-ups to minimise bunching. <p>Clear drop off / collection area, large enough to accommodate everyone with Social Distancing.</p> <p>Leader supervision at drop off and collection to allow parents to drop / collect without delay and to supervise Social Distancing.</p> <p>No parents or visitors to enter the building unless by specific invitation by a Leader.</p> <p style="background-color: #00FF00;">ESSA specific control: We have non-contact thermometers to check people's temperature before they come on site</p>	
Social Distancing during transport to and from activity venues – higher risk of infection spread if Social Distancing not maintained.	Parents, young people, adult volunteers	<p>Recommend to parents no car sharing or mixing outside of households in vehicles.</p> <p>No shared transport to be organised by the Scout Group.</p>	
Hygiene of people - higher risk of infection spread if proper hand washing not carried out.	Young people, adult volunteers	<p>Activity to include time slots for hand hygiene.</p> <p>Everyone to clean hands with either soap and water or hand sanitiser on arrival and before departure.</p>	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

Covid-19 restarting face to face Scouting activities risk assessment

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
		<p>Everyone to clean hands with either soap and water or hand sanitiser on entering and leaving the building for any reason e.g., using toilets or collecting equipment.</p> <p style="background-color: #00FF00;">ESSA have installed designated outside sinks for Covid secure handwashing</p>	
Hygiene of toilets and high touch surface - higher risk of infection spread if hygiene not carried out.	Young people, adult volunteers	<p style="background-color: #00FF00;">ESSA specific control: Along with everyone else we've invested heavily in cleaning supplies and methods to ensure we disinfect as much of the centre as regularly as possible. This is in addition to the regular cleaning carried out by the team and the fortnightly deep cleans by a professional cleaner.</p>	
Maintaining Social Distancing during meeting (indoor or outdoor) - higher risk of infection spread if Social Distancing not maintained.	Young people, adult volunteers	<p>Social distancing (2m distance) to be maintained where possible. Where not possible, face coverings to be worn by all adults and young leaders who do not have a health condition exempting them from doing so. A minimum 1m distance and avoidance of the face-to-face 'danger zone' should apply throughout.</p> <p style="background-color: #FF0000;">face coverings to be worn by instructors when fitting young people with buoyancy aids and helmets or for any other close contact work</p> <p>For activities being run outdoors, young people should remain outdoors and only enter a building (eg for toilets) under adult supervision. Adults should only enter a building for toilets, getting or returning equipment, accessing the kitchen or when cleaning. Face covering are not required for outdoor activities where Social Distancing is maintained. Face coverings are required for Young People when inside</p> <p style="background-color: #FF0000;">Avoid face-to-face working, huddles or close proximity. Plan for young people to work apart, in larger circles, in lines, etc.</p> <p style="background-color: #FF0000;">Leaders to pause the activity and remind everyone of the need for Social Distancing if Social Distancing is broken. Activity will be stopped if Social Distancing cannot be restored.</p> <p>If any young person continues to behave in an unsafe way their parents will be called and asked to collect their child without delay.</p>	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

Covid-19 restarting face to face Scouting activities risk assessment

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
		<p>ESSA specific control: Social distancing has been introduced to all of our activities.</p> <p>All our outdoor furniture has been separated to easily meet social distancing rules.</p> <p>There are signs up to help direct people around the site.</p> <p>The site has had areas sectioned off and walkways re-adjusted to keep people socially distanced.</p> <p>Importantly none of our procedural changes go against the best practice given out by the sporting governing bodies ensuring we are continuing to provide a safe environment for our patrons.</p> <p>Clear instructions given to all participants over boundaries and Social Distancing.</p> <p>Maintain Social Distancing from other users of the site</p> <p>Avoid unnecessary touching of surfaces. Use hand sanitiser where practicable after unavoidably touching potential sources of infection.</p> <p>Use hand sanitiser before and after activity where soap and water is unavailable.</p>	
Hygiene of activity equipment - higher risk of infection spread if hygiene not carried out.	Young people, adult volunteers	<p>ESSA specific control: We've introduced washing capabilities across all of our slipways enabling us to wash our craft down between users.</p> <p>Along with everyone else we've invested heavily in cleaning supplies and methods to ensure we disinfect as much of the centre as regularly as possible. This is in addition to the regular cleaning carried out by the team and the fortnightly deep cleans by a professional cleaner.</p> <p>We've created a more thorough and robust triple wash and rinse for our loaned out kit that is then set aside before going back into circulation</p> <p>Our paddling equipment now has a dedicated wash station.</p>	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

Covid-19 restarting face to face Scouting activities risk assessment

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hygiene of food and drink - higher risk of infection spread if hygiene not carried out.	Young people, adult volunteers	<p>Risk of infection from food or drink itself is considered very low.</p> <p>Everyone to bring their own personal drink bottle in a named unbreakable bottled. These to be kept safe by Leaders or young people dependant on age or activity.</p> <p>Additional hand hygiene to take place before handling any shared food, drinks or related equipment e.g. handing out biscuits, marshmallows, plates, cutlery.</p> <p>All shared food and drink related equipment to be washed between use.</p>	
COVID-19 infection - risk of infection from person with suspected or confirmed COVID-19 infection	Young people, adult volunteers	<p>Clear communication to all participants that anyone experiencing recognised symptoms of COVID-19 or with a confirmed positive diagnosis must not attend any sessions and must follow current Government advice.</p> <p>Young people developing recognised symptoms of COVID-19 during an activity session will be isolated immediately and their parents asked to collect them without delay. Their parents should be advised to follow current Government advice and keep the Leaders informed of any positive diagnosis.</p> <p>Adults developing recognised symptoms of COVID-19 during an activity session must remove themselves immediately and follow current Government advice.</p> <p>Leaders will maintain accurate attendance register for both young people and adults to allow cooperation with NHS Test and Trace service if required.</p>	
Administering first aid – risk of infection due to lack of Social Distancing	Young people, adult volunteers	<p>Encourage self-treatment where possible e.g. give the casualty antiseptic wipes and plaster to apply themselves or instruct the casualty to apply pressure to their own wound.</p> <p>Leaders should be aware of and follow current guidance for first aid, including resuscitation, during the COVID-19 pandemic e.g. St John Ambulance & Resuscitation Council UK.</p> <p>Where Social Distancing is unavoidably broken, first aiders and casualty to wear face masks wherever possible. First aider to wear disposable gloves and apron wherever possible. Do not delay first aid for a life-threatening injury – risk of infection is low compared to risk of death from serious injury.</p>	

Additional information can be found in the [Safety Checklist for Leaders and other information at scouts.org.uk/safety](https://scouts.org.uk/safety)

Covid-19 restarting face to face Scouting activities risk assessment

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
		<p>For resuscitation use a face mask if possible. Do not delay resuscitation waiting for a face shield – risk of infection is low compared to high risk of death without resuscitation.</p> <p>Maintain records of accidents using usual procedures.</p> <p>Dispose of used first aid equipment and PPE in a tied plastic bag in the usual waste.</p>	
Alcohol-based hand sanitiser - risk of poisoning or fire	Young people, adult volunteers	<p>Supervision of young people when using hand sanitiser.</p> <p>Safe storage of products away from young people and sources of heat/ignition.</p>	
Review:			

Checked by Line Manager	Name: Paul Stretch Role / level: Group Scout Leader Date: 24/05/2021	Checked by Executive	Name: Gavin Miles Role / level: Group Chair Date: 25/05/2021
Approved by Commissioner	Name: Pat Horridge Role / level: District Commissioner Date: 26/05/2021	Approved by Executive	Name: Role / level: Date:
Notification of level change	Date and by who		

Review	
Date	By who

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

Covid-19 restarting face to face Scouting activities risk assessment

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the COVID-19 readiness level goes to 'Green' and does not return to 'Amber' or 'Red' to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>.

Additional information can be found in the Safety Checklist for Leaders and other information at scouts.org.uk/safety

Covid-19 restarting face to face Scouting activities risk assessment

'Social Distancing' is defined by the current UK Government regulations, and further modified by TSA if appropriate.

References:

TSA: Coronavirus - Guidance and support for frequently asked questions (FAQ's)

<https://www.scouts.org.uk/coronavirus/>

TSA: Getting everyone back together safely

<https://www.scouts.org.uk/volunteers/getting-back-together-safely/>

UK Gov: COVID-19: cleaning in non-healthcare settings outside the home

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

St John Ambulance: COVID-19 Advice for First Aiders

<https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>

Resuscitation Council UK Statement on COVID-19 in relation to CPR and resuscitation in first aid and community settings

<https://www.resus.org.uk/covid-19-resources/covid-19-resources-general-public/resuscitation-council-uk-statement-covid-19>

Additional information can be found in the Safety Checklist for Leaders and other information at scouts.org.uk/safety